

**GOVERNMENT OF TELANGANA
A B S T R A C T**

CAF&CS Department - Civil Supplies – Policy for Procurement of Paddy under MSP operations and delivery of Custom Milled rice for **KMS 2022-23** – Orders – Issued.

CONSUMER AFFAIRS, FOOD AND CIVIL SUPPLIES (CS.I.CCS) DEPARTMENT
G.O.Ms.No.23,

Dated:18.10.2022.
Read the following:

- 1) **G.O. Ms. No. 13, CA, F & CS (CS.I-CCS) Dept., Dated 16.10.2021.**
- 2) **G.O.Ms.No.20, CA, F & CS (CS.I-CCS) Dept., Dated 01.12.2021.**
- 3) **The Under Secretary to GOI, Ministry of Consumer Affairs, Food & Public Distribution, Dept. of Food & Public Distribution, Krishi Bhavan, New.Delhi, Lr.No.3(35)/2021-Py.I, Dt.27-06-2022 (MSP)**
- 4) **Lr.No15-35/2020- Py.III (E.File.373783), dt. 18-04-2022 (colour coding) of the Under Secy. (Py.III) to GOI., Ministry of Consumer Affairs, Food & Public Distribution, Dept. of Food & Public Distribution, Krishi Bhavan, New Delhi.**
- 5) **CCS Proceeding No. 93/2022 through Ref. No. PI(1)/1447/2019 dated 15.09.2022 regarding HACA as procuring agency for (8) districts.**
- 6) **Comr. Agrl. Lr. No.Plg(3)07/2022,dt:06-08-2022 and further reports (production estimates)**
- 7) **The Under Secretary to GOI, Ministry of Consumer Affairs, Food & Public Distribution, Dept. of Food & Public Distribution, Krishi Bhavan, New.Delhi, Lr.No.3(8)/2022-Py.I,Dt.12-09-2022, Minutes of the Meeting held on 30.08.2022**
- 8) **Lr.No 8-1/2022- S & I, GoI, Ministry of Consumer Affairs, Food & Public Distribution, Dept. of Food & Public Distribution, Krishi Bhavan, New Delhi, dt. 19-09-2022 on Uniform Specifications of paddy, Rice and Coarse Grains for KMS 2022-23 for central pool Procurement.**
- 9) **Meeting held by the Hon'ble Minister (CS), Hon'ble Minister(Agriculture) on 13-10-2022 with Addl.Colls, DCSOs , DMs and other officials on action plan of Kharif 2022-23.**

ORDER:

In order to ensure MSP to the farmers for their paddy produce and availability of food grains i.e. rice to the weaker sections at affordable price for over all food security of the State, the De-Centralised Procurement (DCP) was taken up and continued in the state at present.

2. As per the Memorandum of Understanding executed with Government of India under DCP, the State Government or its agencies shall procure and mill the paddy, store and distribute the resultant rice under Targeted Public Distribution System (TPDS) & Other Welfare Schemes (OWS) within the State. The excess stocks procured by the State / its agencies are handed over to FCI under Central Pool either in the form of Raw Rice or Boiled Rice to Food Corporation of India as per the option of the Food Corporation of India.

3. For this KMS 2022-23, the GoI has informed that Central Pool requirement is mainly of fortified raw rice and only limited quantity of

parboiled rice can be accepted depending upon the requirement of the States as done during the previous year.

4. In the G.O. first and second read above, Government issued policy guidelines for procurement of paddy in **Kharif Marketing Season 2021-22**

5. Now, the following orders are issued as “Procurement Policy” for **the Kharif Marketing Season 2022-23**.

6. The Minimum Support Price fixed by Government of India for the KMS **2022-23** is as follows:

Price per quintal of Fair Average Quality of paddy

Grade “A” : Rs.2060/-

Common : Rs.2040/-

7. The costing sheets for Central Pool and Decentralised procurement operations for the **Kharif Marketing Season 2022-23** will be communicated separately.

8. The Uniform Specifications for Paddy and Rice for the Kharif Marketing Season for the year **2022-23** are annexed (Annexure-I, II and III) and the same to be followed till further changes if any, are issued by the Government of India in the matter..

9. Operational Guidelines for MSP operations for paddy during the Kharif Marketing Season **2022-23** are annexed herewith (Annexure-IV). These operational guidelines shall be read as part of this G.O. and applicable for procurement of paddy and custom milling rice during **KMS 2022-23**.

10. It is tentatively estimated that about 100 LMTs of paddy is expected to be procured by the State Government in Vanakalam (Kharif) 2022-23. In Yasangi(Rabi 2022-23) estimates of paddy production is to be finalized in due course. The paddy procured during KMS 2022-23 shall be custom milled for delivery of only fortified Raw Rice to CSC/ fortified Boiled or Raw rice to FCI as per specific instructions of CCS in consultation with VC & MD, TSCSCL from time to time. The Rice Millers shall deliver the Custom Milled Fortified Rice only to CSC/FCI by blending Rice Kernels as per the request and standards specified by the GoI. The Fortified Raw rice shall be utilized for Targeted Public Distribution System / Other Welfare Schemes as per the Government of India allotment.

11. The annual requirement of **fortified** raw rice for Targeted Public Distribution System / Other Welfare **Schemes with 2** months buffer is approximately **18 LMTs (excluding OMSS)**. District wise requirement shall be communicated by the Commissioner of Civil Supplies separately in consultation with VC & Managing Director, TSCSCL from time to time, so that the Collectors(CS) shall make, paddy allotment to the Rice mills in the district accordingly, keeping in view of maximum quantity of paddy to be allocated based on their tonnage. Any surplus or deficit shall be reported to the Commissioner of Civil Supplies for inter district transfers of Paddy.

12. The deficit stocks of raw rice under Targeted Public Distribution System / Other Welfare Schemes **if any** shall be provided by the Food Corporation of India as per Memorandum of Understanding entered with Government under De-Centralised Procurement of Rice operations.

13. The Paddy purchases from the farmers at MSP shall be made by the Telangana State Civil Supplies Corporation through IKP (Women Self Help) Groups, PACS, DCMS, GCC, HACA, AMC etc. However, the district Collectors shall take their previous performance into consideration before allotting a PPC.

14. In case of HACA, the purchases are confined to only (8) districts viz., Nizamabad, Karimnagar, Khammam, Warangal, Mahabubnagar, Nalgonda, Sangareddy and Nirmal.

15. The TSCSCL shall commence MSP operations with immediate effect by opening optimum number of PPCs as per the requirement in the district. However, based on the arrivals of paddy, the Collector & District Magistrate shall accord permission for opening of more number of Paddy Purchase Centers if necessary, after due verification of requirement and after ensuring placement of sufficient infrastructure in the PPCs”.

A copy of the instructions issued by GoI wrt facilities / arrangements to be made at PPCs is enclosed herewith and the Collrs(CS) must ensure to implement the same scrupulously .

16. The Rice Millers shall undertake custom milling of paddy as per the agreed terms and conditions and at the rates and norms fixed by the Government of India and State Government. The Collectors (CS) shall allot the paddy purchased at the PPCs under MSP to the nearest rice mills for immediate custom milling. The rice millers shall deliver resultant **fortified** CMR within **(15)** days from the date of receipt of paddy.

17. The custom milled rice shall be delivered in 50 Kgs of Jute gunny bags only in the consignment size fixed by the FCI from time to time.

18. The Collectors(CS) shall review the entire process of custom milling operations regularly and take necessary action against the rice millers who failed to deliver resultant custom milled rice within stipulated period. The paddy stocks from the slow/ non-performing millers shall be shifted to other **better performing** millers to complete the CMR deliveries within time, without waiting for the last day of CMR deliveries by review paddy stocks held by the miller vis-a-vis if milling capacity and the time left out.

19. The Collectors(CS) shall monitor day to day CMR deliveries in the respective district and ensure that day wise CMR delivery targets of the rice millers in the districts are reached.

20. The Collectors(CS) shall take action to blacklist the rice millers who divert paddy stocks delivered for custom milling or indulge in purchase of PDS rice and attempt to deliver the same under CMR and action shall also be taken against them as per The Telangana Rice (Custom Milling) Order, 2015 and The Telangana State Public Distribution System (Control) Order, 2016 and also under criminal laws, by lodging a complaint in the Police Station concerned, as the paddy is owned by the TSCSCL under Joint custody with the miller and official designated by the Collector (CS).

21. The required funds for purchase of paddy by the Telangana State Civil Supplies Corporation Ltd will be made available by the Commissioner of Civil Supplies and Ex-Officio Secretary to Govt., through banks. The VC & Managing Director, Telangana State Civil Supplies Corporation Ltd, shall furnish proposals for borrowing funds from Banks.

22. A State Level Procurement Committee with the Commissioner Civil Supplies as Chairman, VC & Managing Director, TSCSCL as Convenor and the Commissioner Agriculture, Marketing, Police Officer nominated by the DGP, Regional Manager, CWC, Managing Director, SWC, Chief Executive Officer, SERP, the Commissioner, Cooperative Dept., General Manager, FCI as Members shall be constituted to review the Procurement Operations in the State. The Committee shall meet from time to time on need basis to sort out the issues which arise in Procurement Operations.

23. All the Collectors (CS) shall adhere to the above instructions so as to implement the MSP operations and issue suitable instructions to the Rice Mills in terms of the Telangana Rice (Custom Milling) Order, 2015 in true spirit for ensuring MSP to the farmers.

24. In view of **prevalence** of COVID-19, it is mandatory that definite measures are taken to ensure that people do not gather in large numbers at PPCs. Therefore, all the Collectors (CS) shall take measures strictly for opening adequate number of PPCs as per the above instructions.

25. The infrastructure required i.e. paddy cleaners, tarpaulins moisture meters etc., is to be communicated to the Agricultural Marketing Department and the concerned agencies well in advance before commencement of season.

26. Receipt of stocks of paddy, weighing, stacking, maintenance of records, movement of stocks to mills etc. shall be as per the instructions issued in the operational guidelines.

27. Toll free numbers 180042500333 and 1967 are established at the Commissionerate of Civil Supplies, Civil Supplies Bhavan, for making any Complaints/ Grievances on Minimum Support Price Operations and on distribution of PDS rice for immediate redressal.

28. The Vice Chairman & Managing Director, TSCSCL shall ensure that the District Managers of the Civil Supplies Corporation shall enter into agreement with Rice Millers for custom milling and ensure that the terms and conditions of agreement are strictly complied with.

Collector(CS) shall ensure to allot paddy to only those mills who are having blending machines for delivery of fortified Raw/Boiled rice to CSC/FCI and to the Mills who will assure to install blending machines by the time they need to deliver CMR.

29. The Vice Chairman & Managing Director shall ensure that all paddy procurement transactions are made online in Online Procurement Management System (OPMS) application for transparency in implementation of MSP operations.

30. The Vice Chairman & Managing Director, Telangana State Civil Supplies Corporation Ltd., shall make arrangements for acceptance and storage of CMR stocks in scientific storage space / godowns.

31. The Vice Chairman & Managing Director, TSCSCL should ensure that the District Managers of Civil Supplies Corporation are taking necessary action with regard to recovery of old gunny bags from the concerned and should ensure that the gunny account should be reconciled on completion of every season duly maintaining proper separate records for every season and to furnish the monthly status reports to the VC & MD, TSCSCL.

The Vice Chairman & Managing Director, TSCSCL shall propose district wise targets and review the CMR deliveries fortnightly to ensure timely deliveries.

The Vice Chairman & Managing Director, TSCSCL shall also ensure that District Managers, CSC shall take immediate necessary action for recovery of pending dues from default rice millers as per the agreement entered by the miller with the concerned DMs, CSC and as per the rules in vogue.

32. The Commissioner of Civil Supplies shall review, from time to time on the progress of purchases of paddy, milling and delivery of CMR and issue appropriate instructions pertaining to paddy procurement and CMR delivery during the Kharif Marketing Season 2022-23 from time to time.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

V. ANIL KUMAR

EX.OFFICIO SECRETARY TO GOVERNMENT

To

The Commissioner of Civil Supplies, Hyderabad.

The Vice Chairman & Managing Director, Telangana State Civil Supplies Corporation Ltd., Hyderabad for necessary action.

All District Collectors / All Collectors(CS) / All District Civil Supply Officers /
 All District Managers of Civil Supplies Corporation,
 All District Agriculture Officers, Telangana.
 The Chief Executive Officer, SERP, Telangana, Hyderabad.
 The Managing Director, Girijan Cooperative Corporation, Hyderabad.
 The Commissioner and Registrar, Co-op. Department, Telangana, Hyderabad.
 The Commissioner of Agriculture, Telangana, Hyderabad.
 The Commissioner of Marketing Dept., Telangana, Hyderabad.
 The General Manager(Telangana Region), Food Corporation of India,
 Hyderabad.
 The Director General of Police, Telangana State, Hyderabad.
 The Managing Director, HACA, Telangana State, Hyderabad.

Copy to:

The Secretary to Government of India, Department of Food and Public
 Distribution,
 Ministry of Consumer Affairs, Food and Public Distribution, Krishi Bhavan,
 New Delhi 110001.
 The Principal Secretary to Government, Agriculture, Marketing & Cooperation,
 Telangana State, Hyderabad.
 The Managing Director, TSWC, Telangana State, Hyderabad.
 The Regional Manager, CWC, Hyderabad.
 The OSD to Hon'ble Minister for Food and Civil Supplies, Secretariat,
 Hyderabad.
 The OSD to Hon'ble Minister for Agriculture, Marketing & Cooperation,
 Secretariat, Hyderabad.
 The Associate Director (eGovernance), Center for Good Governance, Dr MCR
 HRD Institute, Jubilee Hills, Hyderabad.
 The President, Rice Millers Association, Telangana State.

// FORWARDED BY ORDER //

SECTION OFFICER

ANNEXURE-I**UNIFORM SPECIFICATION OF ALL VARIETIES OF PADDY FOR**

**(KHARIF MARKETING SEASON 2022-2023)
(SAME AS THAT OF KMS 2020-21 as informed by GoI)**

Paddy shall be in sound merchantable condition, dry, clean, wholesome of good food value, uniform in colour and size of grains and free from moulds, weevils, obnoxious smell, *Argemone maxicana*, *Lathyrus sativus* (Khesari) and admixture of deleterious substances.

Paddy will be classified into Grade 'A' and Common groups.

SCHEDULE OF SPECIFICATION

Sl. No.	Refractions	Maximum Limits (%)
1	Foreign matter a) Inorganic b) Organic	1.0 1.0
2	Damaged, discoloured, sprouted and weevilled grains	5.0*
3	Immature, Shrunken and shrivelled grains	3.0
4	Admixture of lower class	6.0
5	Moisture content	17.0

* Damaged, sprouted and weevilled grains should not exceed 4%.

N.B.

1. The definitions of the above refractions and method of analysis are to be followed as per BIS 'Method of analysis for foodgrains' Nos. IS: 4333 (Part-I): 1996, IS: 4333 (Part-II), 2002 and 'Terminology for foodgrains' IS: Nos.2813 – 1995, as amended from time to time.
2. The method of sampling is to be followed as per BIS method for sampling of Cereals and Pulses IS: 14818-2000 as amended from time to time.
3. Within the overall limit of 1.0% for organic foreign matter, poisonous seeds shall not exceed 0.5% of which Dhatura and Akra seeds (*Vicia* species) not to exceed 0.025% and 0.2% respectively.

**V. ANIL KUMAR
EX-OFFICIO SECRETARY TO GOVERNMENT**

ANNEXURE-II
UNIFORM SPECIFICATION FOR GRADE 'A' & 'COMMON' RICE
(KHARIF MARKETING SEASON 2022-2023)

Rice shall be in sound merchantable condition, sweet, dry, clean, wholesome, of good food value, uniform in colour and size of grains and free from moulds, weevils, obnoxious smell, admixture of unwholesome poisonous substances, *Argemone maxicana* and *Lathyrus sativus* (Kesari) in any form, or colouring agents and all impurities except to the extent in the schedule below. It shall also conform to prescribed norms under Food Safety & Standards Act, 2006/Rules prescribed hereunder:

SCHEDULE OF SPECIFICATION

Sl. No.	Refractions		Maximum Limit (%)	
			Grade-A	Common
1.	Brokens *	Raw	25.0	25.0
		Paraboiled/single paraboiled rice	16.0	16.0
2.	Foreign Matter**	Raw/Paraboiled/single paraboiled rice	0.5	0.5
3.	Damaged#/Slightly Damaged Grains	Raw	3.0	3.0
		Paraboiled/single paraboiled rice	4.0	4.0
4.	Discoloured Grains	Raw	3.0	3.0
		Paraboiled/single paraboiled rice	5.0	5.0
5.	Chalky Grains	Raw	5.0	5.0
6.	Red Grains	Raw/Paraboiled/single paraboiled rice	3.0	3.0
7.	Admixture of lower class	Raw/Paraboiled/single paraboiled rice	6.0	-
8.	Dehusked Grains	Raw/Paraboiled/single paraboiled rice	13.0	13.0
9.	Moisture content @	Raw/Paraboiled/single paraboiled rice	14.0	14.0
10	(FRK) Fortified Rice Kernel	In case of procurement of fortified rice stock, 1% of FRK(w/w) should be blended with normal rice stock.		

* Not more than 1% by weight shall be small broken.

** Not more than 0.25% by weight shall be mineral matter and not more than 0.10% by weight shall be impurities of animal origin.

Including pin point damaged grains.

@ Rice (both Raw and Parboiled / Single Parboiled) can be procured with moisture content upto a maximum limit of 15% with value cut. There will be no value cut upto 14%. Between 14% to 15% moisture, value cut will be applicable at the rate of full value.

**NOTES APPLICABLE TO THE SPECIFICATION OF GRADE 'A' AND
'COMMON' VARIETIES OF RICE**

1. The definition of the above refractions and method of analysis are to be followed as given in Bureau of Indian Standard "Method of analysis for Foodgrains" No's IS: 4333 (Part-I) 1996 and IS: 4333 (Part-II) 2002 "Terminology for Foodgrains" IS: 2813-1995 as amended from time to time. Dehusked grains are rice kernels whole or broken which have more than ¼th of the surface area of the kernel covered with the bran and determined as follows:-

ANALYSIS PROCEDURE: Take 5 grams of rice (sound head rice and broken) in a petri dish (80X70mm). Dip the grains in about 20 ml. of Methylene Blue solution (0.05% by weight in distilled water) and allow to stand for about one minute. Decant the Methylene Blue solution. Give a swirl wash with about 20 ml. of dilute hydrochloric acid (5% solution by volume in distilled water). Give a swirl wash with water and pour about 20 ml. of Metanil Yellow solution (0.05% by weight in distilled water) on the blue stained grains and allow to stand for about one minute. Decant the effluent and wash with fresh water twice. Keep the stained grains under fresh water and count the dehusked grains. Count the total number of grains in 5 grams of sample under analysis. Three broken are counted as one whole grain.

CALCULATIONS:

$$\text{Percentage of Dehusked grains} = \frac{N \times 100}{W}$$

Where N = Number of dehusked grains in 5 grams of sample

W = Total grains in 5 grams of sample

2. The Method of sampling is to be followed as given in Bureau of Indian Standard "Method of sampling of Cereals and Pulses" No IS: 14818-2000 as amended from time to time.
3. Broken less than 1/8th of the size of full kernels will be treated as organic foreign matter. For determination of the size of the broken average length of the principal class of rice should be taken into account.
4. Inorganic foreign matter shall not exceed 0.25% in any lot, if it is more, the stocks should be cleaned and brought within the limit. Kernels or pieces of kernels having mud sticking on surface of rice, shall be treated as Inorganic foreign matter.
5. In case of rice prepared by pressure parboiling technique, it will be ensured that correct process of parboiling is adopted i.e. pressure applied, the time for which pressure is applied, proper gelatinisation, aeration and drying before milling are adequate so that the colour and cooking time of parboiled rice are good and free from encrustation of the grains.

**V. ANIL KUMAR
EX-OFFICIO SECRETARY TO GOVERNMENT**

ANNEXURE-III
STANDARDS OF RICE FOR ISSUE TO STATE GOVERNMENTS / UT
ADMINISTRATIONS FOR DISTRIBUTION UNDER TPDS AND OTHER
WELFARE SCHEMES.

Guidelines for issue/disposal of wheat and rice have been issued vide department letter no.8-2/98-DRIII dated:27.01.1998 and 13.11.1998. Gist of standards of rice for issue to State/UTs for distribution under TPDS and OWSs along with updated illustrations for KMS 2022-23 is as under:

- 1. Ready issuable stocks are fit for human consumption which should conform the standards of Food Safety and Standards Act and Rules framed there under.
- 2. Rice stocks are falling within A, B & C categories (categorization is based on damaged and discolored grains) conforming to food safety norms and free from insect infestation are ready stocks. Ready stocks may be issued under TPDS and OWSs provided the refractions in respect of broken grains, chalky grains, red grains and dehusked grains are upto 20% in excess of the uniform specifications.

Illustration of maximum permissible parameters of ready to issue stocks of rice based on uniform specifications for KMS 2022-23 is as under:

Sl. No.	Refractions		Maximum Limit (%) as per uniform specifications for Grade ‘A’ & Common	Maximum permissible limit (%) for Grade ‘A’ & Common
1.	Damaged/Slightly Damaged/ Pin-point Damaged grains	Raw	3	5
		Parboiled/single parboiled rice	4	5
2.	Discoloured Grains	Raw	3	7
		Parboiled/single parboiled rice	5	7
3.	Brokens	Raw	25	30
		Parboiled/single parboiled rice	16	19
4.	Chalky Grains	Raw	5	6
5.	Red Grains	Raw/Parboiled/single parboiled rice	3	4
6.	Dehusked Grains	Raw/Parboiled/single parboiled rice	13	16
7.	Foreign Matter	Raw/Parboiled/single parboiled rice	0.5	1.0

Note: 1% Custom Milled Fortified Kernel in case of Fortified Rice.

V. ANIL KUMAR
EX-OFFICIO SECRETARY TO GOVERNMENT

ANNEXURE-IV

OPERATIONAL GUIDELINES FOR PROCUREMENT OF PADDY AND DELIVERY OF CUSTOM MILLING RICE FOR THE KHARIF MARKETING SEASON 2022-23

A. KHARIF MARKETING SEASON 2022-23:

The Salient features are:-

- i) The Office of the Vice Chairman & Managing Director, Telangana State Civil Supplies Ltd shall be the “Nodal Agency” for MSP operations of paddy, custom milling of paddy.
- ii) Paddy procurement is a scheme of Public- Private Partnership involving the Government and its Agencies on one hand and farmers, traders, rice millers etc. on the other hand. This is implemented at the grass root level by the farmers coming with their produce to the PPCs / Market Yards where they can exercise the option of selling to traders at above MSP rates or to the Government Agencies at MSP rates. In other words the PPCs / Market Yard platform is the common point to facilitate the farmers to get the best rate not less than MSP for their paddy produce of FAQ norms. Therefore, this needs the sequential performance of the activities by concerned officials of the respective departments at the Mandal / Village level to ensure compliance by the Collectors (CS) during the post harvest period with requisite planning and close supervision.
 - a) “Pre-market phase of Paddy Procurement”: The basic determinants of the procurement of paddy are the area cultivated under paddy, varieties sown, estimated yield of paddy *Procurement by traders / millers* and the arrival to the markets. Therefore, the Collectors(CS) shall update this information on weekly basis so as to identify and prioritize the Mandals, Villages where more paddy is expected to be harvested. The Tahsildars, Mandal Agriculture Officers, Panchayat Secretaries, AEOs and other local level officers should be specifically entrusted with the task of monitoring the cultivation, harvest and structured arrivals of the paddy so as to facilitate the farmers to reach the nearest PPCs / Market Yards for sale of their produce.
 - b) “Pre Sale Operations”: This involves the regulation of the arrivals by the AEOs, Secretaries of AMCs / Secretaries of Gram Panchayats / Local Level Officers. The Commissioner of Marketing and Collectors(CS) are therefore requested to monitor the functioning of Market Yards in terms of prevailing market rate for the paddy sold at Market Yards, arrivals of paddy and movement of paddy to other districts as per the rules and also to ensure that MSP rates are paid to the farmers. The District Marketing Officers through Agriculture Marketing Committees shall position the required infrastructure & equipment like Paddy cleaners, Moisture testing meters, tarpaulins, etc., adequately at all PPCs in their respective jurisdiction.
 - c) “Procurement Stage”: The Government Agency, i.e. Telangana State Civil Supplies Corporation Ltd which involves three activities viz. (i) Sample analysis (ii) Purchase of paddy (iii) Payments to farmers. The concerned PPC – in charge has to perform this activity with the assistance of other supporting officials of the IKP/ PACS / DCMS / GCC / HACA, etc. Agriculture Department to

sensitise the farmers to bring the Paddy to the AMC / PPC, after cleaning and drying to FAQ norms. The AEOs and AOs to monitor the FAQ parameters of paddy and to regulate the arrivals to PPCs, to avoid congestion at PPCs. The PPC incharge shall be responsible for procurement of paddy as per FAQ norms only.

Whenever a situation arises where there are huge arrivals of paddy procured in excess of the storage capacity of rice mills, the VC & MD, TSCSCL, shall issue instructions to the respective DMs, CSC for hiring intermediary godowns for proper storage and handling of paddy.

- d) “Post Procurement Stage”: Wherein, entry of details in the OPMS software, bagging, weighing, stacking and transportation of the procured paddy to the nearest rice mill as per the tagging made by the Collectors(CS) are to be taken up by the PPCs. The district officers involved in procurement viz., DRDO for IKP Women Group, DCO for PACS, DM, GCC for GCC, DM, DCMs, MD, HACA, secretaries of AMCs shall closely monitor their PPCS, in addition to cluster supervisory officers appointed by the Collector(CS). **The procuring agencies are responsible for transporting paddy to non tagged Rice Mills. Paddy Contractor is also responsible for sending Paddy to non-tagged Mills.**
- e) The Telangana State Civil Supplies Corporation Ltd shall make arrangements to procure about **100 Lakh MTs** of paddy in **Kharif 2022-23**. The Telangana State Civil Supplies Corporation shall purchase the paddy conforming to FAQ specifications through IKP Groups, PACS, DCMS, GCC, HACA, etc. The required training on FAQ norms of Paddy shall be imparted to the organisers of PPCs, AEO / AOs, millers, etc., through Technical Assistants in addition to the OPMS operations well in advance in the districts by the District Managers of Civil Supplies Corporation.

B. Action Plan for Vanakalam (Kharif) Season 2022-23:

1. The Minimum Support Price of paddy for FAQ varieties during the Vanakalam (Kharif) Season **2022-23** is as follows.
 - a. **Grade ‘A’ : Rs.2060/- per quintal**
 - b. **Common : Rs.2040/- per quintal**
2. **Expected Area and Paddy Production for Vanakalam (Kharif) Season 2022-23.**

The expected paddy production for Vanakalam(Kharif) 2022-23 is approximately 151.83 LMTs and a quantity of 100MTs (approximately) is likely to be procured by TSCSCL for this Vanakalam(Kharif) 2022-23.

The above quantity of procurement of paddy is only a provisional estimate and it may vary as per the report of the Agriculture Department, in due course.

C. Paddy Purchase Centres(PPCs):

The Collectors(CS) shall open PPCs as per requirement in the district in consultation with Agriculture Department. During Vanakalam (Kharif) Season 2022-23, it is proposed to open optimum number of PPCs as per the requirement in the district. However, based on the arrivals of paddy, the Collector & District Magistrate shall accord permission for opening of more number of Paddy Purchase Centers if necessary, after due verification of

requirement and after ensuring placement of sufficient infrastructure in the PPCs”.

A copy of the instructions issued by GoI wrt facilities / arrangements to be made at PPCs is enclosed herewith and the Collrs(CS) must ensure to implement the same scrupulously .

Period of Paddy procurement and CMR deliveries during the KMS 2022-23 (for Kharif and Rabi Seasons).

1. Paddy Procurement: The Vanakalam (Kharif) Season of KMS **2022-23** will commence from **22th OCT 2022** and Yasangi (Rabi) Season of KMS **2022-23** will commence from **1st April, 2023**. The period of paddy procurement in both the seasons will be (75) days each from the date of commencement of paddy purchases at PPCs.
2. CMR deliveries: The **last date for completion of CMR deliveries** during the Vanakalam (Kharif) Season of KMS 2022-23 will be **30.09.2023** as informed by the GoI vide reference 7th read above and for Yasangi (Rabi) Season of KMS 2022-23 will be intimated during the commencement of Yasangi (Rabi) 2022-23 season.

D. Equipments/Infra structure / other arrangements at Paddy Purchase Centres:

All the Collectors (CS), shall review the availability of the equipments at all the PPCs and to issue orders to the District Marketing Officers / AMCs concerned for purchase and positioning of adequate equipments at the PPCs as per the requirement through DPC well in advance, **since the Civil Supplies department is paying 1% market fee over the MSP to the Marketing Department.** The Marketing Department shall position the required equipment like paddy cleaners, moisture meters, tarpaulins, etc. well in advance at the PPCs to prevent the delay in procurement and damage of paddy. The Secretaries of AMCs concerned shall maintain the inventory of equipment at the PPCs in their respective jurisdiction. The AMC Secretary shall also arrange for repairing & maintenance of equipment like, paddy cleaners, moisture meters, tarpaulins on priority.

E. Allotment of paddy to rice mills in Kharif Marketing Season 2022-23

Collector(CS) shall ensure to allot paddy to only those mills who are having blending machines for delivery of fortified Raw/Boiled rice to CSC/FCI and to the Mills who will assure to install blending machines by the time they need to deliver CMR.

As huge procurement is expected this year, Paddy shall be allotted to the Rice Mills by the Collectors(CS) duly examining the proposals received from the District Rice Millers Association not more than the following quantities.

The President Rice Millers association shall not fix the quantity to allot to each mill, the Collector(CS) shall decide to allot paddy to each mill

a) Raw Rice Mills

[Paddy allotment for the mills of 2 Tonne capacity and above is considered by taking into account of the Rice production capacity of the mill per hour *16 working hours i.e. two shifts per day* 75 working days]

Mill tagging guidelines given	Capacity	Maximum limit of Paddy Allotment (Quantity in MTs)
	2 Tonnes	1500
	4 Tonnes	3000
	6 Tonnes	4000
	8 Tonnes	5500
	10 Tonnes	6500
	12 Tonnes & above	8000
Electricity Consumption	1 Quintal of Raw rice	3.5 Units
	1 Quintal of Boiled rice	5.00 Units

(Note: If the concerned Collectors(CS) request for any changes in allotment of paddy, the same may be changed with the prior approval of Commissioner of Civil Supplies, Government of Telangana) only. The Collectors (CS) shall allot the paddy to Rice millers, taking into consideration of storage capacity of mill, uniformity among the mills, past performance of that mill, as per the Raw Rice requirement of the district indicated by the Commissioner of Civil Supplies based on the requirement VC & Managing Director, TSCSCL not exceeding the above allotment limits. Any deficit or surplus of paddy in the district shall be reported to Commissioner of Civil Supplies for ordering inter district allotment of paddy.

b) Boiled rice mills

The paddy shall be allotted to the Rice Millers by the Collectors(CS) not more than the following quantities duly examining the proposals received from the District Rice Millers Association as per the boiling capacity of boiled rice mills.

Maximum limit of Paddy to be allotted

- a) For 32 MTs capacity : 4000 MTs
- b) For 40 MTs capacity : 5000 MTs
- c) For 50 MTs capacity : 6000 MTs
- d) For 60 MTs capacity : 7000 MTs
- e) Above 60 MTs capacity : 8000 MTs (Maximum)

The available paddy shall be allotted equally among the mills, strictly taking the storage capacity in the mills and past performance of the mill in timely delivery of CMR into consideration.

(Note: If the Collectors(CS), concerned request for any changes, the same may be changed with the prior approval of Commissioner of Civil Supplies, Government of Telangana).

F. Allotment of Surplus paddy to nearby Districts:

1. The excess paddy if any left over after allotting to the Districts mills, shall be reported to the Commissioner of Civil Supplies for allotting the same to other districts.
2. The Telangana State Civil Supplies Corporation Ltd shall book the expenditure under the MSP operations of paddy and the same shall be included in the Audited Accounts of KMS 2022-23 so as to send the proposals to the Government of India for reimbursement of the same.
3. Intermediary Godowns: If the paddy procured quantity is in excess of the District Milling Capacity and not able to shift to other districts for want to capacity and storage, the Collector shall take up intermediary storage godown for the safety of procured paddy under the supervision of District Manager, CSC **subject to the procurement incidences provided by the Govt. of India in Provisional Cost Sheet.** Priority shall be given for its milling for early vacation of such godowns.

Instructions to identify the intermediary storage points, storage of paddy and maintenance of the intermediary storage points including incurring of expenditure shall be issued by the Commissioner, Civil Supplies Department in consultation with the VC&MD, TSCSCL subject to the procurement incidentals provided by the Government of India in Provisional Cost Sheet (PCS) for each KMS from time-to-time.

G. Allotment of paddy to Rice Mills

1. Paddy shall not be allotted to those Rice Millers against whom cases under 6-A of EC Act / criminal cases were booked on purchase, sale and recycling of PDS rice / **fake truck sheets and related cases on or after 1st October, 2021 and** not disposed off or not disposed in the favour of Miller. However, in case of any specific justification proposals of the Collector (CS) in respect of any Rice Miller booked under 6-A of Essential Commodities Act / Criminal Case and got disposed as acquitted / exonerated by the court, the Commissioner of Civil Supplies shall examine such proposals and based on merits of the case.
2. Paddy shall not be allotted to those Rice Millers against whom cases under 6-A of EC Act were booked on purchase, sale and recycling of PDS rice, **fake truck sheets and related cases** and against whom criminal cases were booked prior to **1st October, 2021** but still pending for disposal.
3. Paddy shall not be allotted to the Rice Mills on whose management cases were booked under 6-A of EC Act / criminal cases on purchase, sale and recycling of PDS rice, **fake truck sheets and related cases** prior to **01.10.2021** or on or after 1st October, 2021 and still pending for disposal and given on lease or sold to others by the original Rice miller or changes in Management of the Rice Mill.
4. Paddy shall not be allotted to the default rice mills / rice millers, till the defaulted Rice is delivered and dues are cleared and certified by D.M., CSC.
5. Regarding lessee rice mills, paddy shall be allotted after taking guarantee from owner of the rice mill and also guarantee from two financially sound non lessees / owner rice millers or after taking 50% Bank Guarantee to the value of paddy allotted as per MSP from lessee miller, in addition to the guarantee by the district Rice Millers Association.

6. In case of any doubt in allotment of paddy to any rice mill, the Collector(CS) of the district shall seek the clarification / approval of Commissioner of Civil Supplies and not to allot the paddy to such rice mill till the orders of Commissioner of Civil Supplies are received.

H. Hiring and De-Hiring of Godowns and Tariff.

The Government Godowns are to be hired on priority basis i.e. CWC, SWC, AMC, Investors / Private Godowns are to be hired only in case of non- availability of Government Godowns. The storage tariff currently being paid for respective storage agencies on hiring of Godowns are as follows:

Sl. No.	AGENCY	TARIFF
1	CWC Warehouses	Rs.5.00 per bag per month
2	SWC Own Warehouses	Rs.5.00 per bag per month
3	AMC Godowns hired through SWC	Rs.4.00 per bag per month (Flat rate)
4	AMC Godowns hired directly by CSC	Rs.2.00/- per sft. per month
5	SWC Investor Godowns	Rs.4.16 per bag per month

(Note: The above rates are subject to change and storage charges shall be released as per the instructions of VC & MD, TSCSCL from time to time.)

I. Custody and maintenance of rice stocks at godowns:

1. Godowns shall have proper dunnage and the stocks should be stacked properly as per standard norms.
2. All the transactions should be entered in the SCM application by officials of SWC / CWC and CSC.
3. Stock procured under CMR to be verified physically before issue under PDS or any other schemes by the Team consisting of DM CSC/ DCSO, Technical Official of CSC, to ensure quality as per the specifications.
4. FIFO (First in – First Out) for delivery of rice for PDS and other schemes to be followed.
5. Proper weighment at the time of receipt and issue of raw rice at DCP godowns to be ensured
6. The District Manager of CSC and District Civil Supplies Officers and other superior officials including Revenue Divisional Officers who are already empowered to conduct of physical verification shall frequently (not less than once in a month) visit the godowns (Buffer / MLS points) to ensure that there is proper management of stocks.
7. Third party annual verification of both quantity and quality of stocks in the TSCSCL godowns to be organised to avoid misappropriation.
8. The Collectors(CS), shall check the godowns (buffer / MLS points) frequently to ensure proper stacking and maintenance of stocks, issues as per FIFO, proper weighment, maintenance of records, stock verification etc.

9. The Enforcement Task Force at the State Head Quarters of TSCSCL shall conduct surprise inspections on the complaints.
10. Frequent inspections reduce the mismanagements and misappropriations at DCP godowns. The District Managers, District Civil Supply Officers and RDOs shall conduct inspections periodically at DCP godowns to curb the diversion, recycling of PDS Rice and shortages.
11. Surprise inspections by officials from the Head Quarters of TSCSCL to be done periodically.

J. Duties and Responsibilities of officers involved in MSP Operations:

Collectors (CS):

1. Collectors (CS) shall assess the likely production of paddy, expected arrivals well in advance and accordingly identify the PPCs at a convenient place to facilitate farmers for easy delivery of paddy keeping in view of their district targets. The Intermediatory paddy storage godowns to be organised through District Manager, CSC for storage of Surplus paddy of the district, in case it could not be sent to any other deficit districts.
2. To ensure wide publicity about the MSP, specifications of paddy, location of purchase centres etc., for information of the farmers and also to bring awareness among the farmers to bring paddy to PPCs conforming to FAQ specifications.
3. It is to reiterate that, mainly the PPC in-charges and its supervisory functionary of Government i.e **Procuring Agencies of Government** are equally responsible to ensure FAQ specifications of paddy and to avoid cuts by the Millers. Failure to ensure the above, the Collector (CS) shall initiate disciplinary action and close the Centre and the resultant loss to the Farmers shall be recovered from the PPCs.
4. To constitute a District Procurement Committee(DPC) with the Collector(CS) as Chairman and other members of the committee shall include Superintendent of Police / Commissioner of Police, DCSO, DM-CSC, District Marketing Officer, officials of RTA, District Agriculture Officer, District Labour Officer, Lead District Manager(LDM), AM, FCI and HODs of procuring agencies(IKP, PACS, ITDA, DCMS etc). The District Rice Miller Association, Transport Contractors may be invited for their issues. The DPC shall sort out any problems arising at the PPCs, Rice Mills, Godowns etc. including hamali problems.
5. Before commencement of the procurement season, a district level awareness meeting shall be convened under the Chairmanship of District Collector & Collector (CS) as Convenor with the public representatives viz., Member of Parliament, Member of Legislative Assembly, MPP President, ZPTCs Members, Chairman PACs, Rythu Bandhu Samithi representatives, Mandal Samakhyas, etc., and DPC members to explain them the process / stages involved to regulate the arrivals at PPCs ensuring FAQ Paddy, avoiding other state paddy, middle men, over crowding and stocking at PPCs. Finally to cooperate for smooth procurement process for the benefit of farmers.
6. The Collectors(CS), shall take necessary measures to avoid any hypothetical paddy purchases at the PPCs. The Incharge of PPC and its supervisory officer to be dealt with criminal action for generating spurious truck chit and miller for its acceptance.

7. Purchase centres shall be opened by the IKP, PACS, DCMS, HACA, AMCs etc. based on the arrivals of paddy in the district/locality. In case of any group is not coming forward for procurement of paddy, the alternative arrangements for utilizing the services of MARKFED and also by inducting any other co-operative societies registered with State Government shall be considered subject to their capacity in handling of MSP operations. But no PPC to be allowed without infrastructure like Electronic Weighing Machine, Moisture Meter, Paddy cleaner, proper location and space etc.
8. Paddy and gunny transport contractors must be appointed immediately under the chairmanship of Collectors(CS), District Civil Supply Officers, District Managers, Civil Supplies Corporation and transport authorities, as per the guidelines issued from time to time.
9. Each Paddy Purchase Centre must be tagged to a Civil Supplies / Revenue official not below the rank of a Dy. Tahsildar and appointed as validation officer by Collector(CS), who shall validate and certify the transactions pertaining to paddy procurement at PPC, paddy transportation and paddy receipt at mill. It should also be tagged to AEO / AO for ensuring receipt of FAQ paddy at PPCs. The copy of orders issued shall be sent to the CCS by the Collector(CS) for their record.
10. The Collectors(CS), through the concerned Tahsildar / AO / panchayath secretaries / AEOs/ any other village level officer must prepare the schedule to regulate arrival of paddy from villages/ areas nearer to the purchase centres. The dates in advance shall be given to the farmers on bringing the sample of paddy to the respective PPCs so that there is no congestion at the purchase centre. The AEO / AO tagged to the PPC shall also regulate paddy arrivals and to ensure procurement of FAQ paddy at respective PPCs.
11. The Collector(CS), through the HODs of Procuring Agencies (IKP, PACS, DCMs, GCC, HACA, secretaries of AMCs etc.) must ensure availability of basic facilities like providing drinking water, wash rooms to women farmers, tents, etc at all PPCs , Soaps / Sanitisers for washing hands In case such facilities are not provided by the IKP women groups, PACs, etc. at PPCs, such facilities need to be provided by the Civil Supplies Corporation Ltd and the expenditure shall be deducted from the Commission amount payable to them. The PPC incharge to ensure maintaining social distancing and wearing mask/ cloth covering the nose and mouth of the individuals.
12. The Collector(CS), through the AD(Mktg.) shall procure and ensure availability of equipments required at the PPC like Paddy cleaners, moisture meters, Tarpaulins, adequate winnowing machines, sewing gunnies threads, and electronic weighing machines etc., well in advance and no PPC to be allowed to be opened and operated without required infrastructure.
13. The procurement agencies shall take necessary steps to safeguard the paddy due to rains at PPCs. The PPCs incharge shall issue date wise slips to farmers after verifying the FAQ norms of the advance sample and to display the list of farmers with their villages, quantity of paddy to avoid 'out of turn' of farmers at PPCs and congestion, over stocking and dumping of paddy at PPCs.

14. Adequate staff must be available to look after all the transactions at the PPCs including online entries in OPMS software and to generate truck chits immediately after ensuring FAQ of paddy.
15. The Collectors(CS) shall ensure that no middlemen i.e. rice millers / traders bring paddy to PPCs. It shall be ensured that the FAQ Paddy is purchased only from farmers at PPCs and farm gate procurement and other state paddy shall not be allowed.
16. The Collectors (CS) shall ensure proper transportation of paddy to the tagged rice mills as per the allocation made by the Collector(CS) from PPC only. The gunny bags should not be issued to the farm gate by the PPCs and only FAQ paddy to be filled in gunny bags at PPCs
17. Tagging of rice mills must be done in a systematic way by ensuring that the nearest rice mill falling in the range of 0-8 Kms is preferred first. The capacity of the rice mill and previous performance of the rice mill in delivery of custom milled rice, availability of paddy stocks of previous season shall also be taken as criteria in tagging of mills.
18. The Collectors (CS), shall fix up mill-wise daily/weekly targets for CMR deliveries and continuously monitor the mills participating in custom milling by constituting teams with concerned officials. Further, action to be taken for shifting of paddy from slow/non-performing Rice Miller at his cost, well in advance without waiting for the last date to any other miller with good performance.
19. The Collectors(CS), through the concerned DMs and DCSOs shall ensure Daily monitoring of mill wise percentage of CMR deliveries district wise which can be done through **<http://ppscmr.telangana.gov.in/View/Reports/CMRDeliveryReport.aspx> (with respective district wise OPMS CMR application user id and passwords already given to DCSOs and DMs)** and the mills which are under performance in delivery of CMR is to be constantly monitored and to shift paddy at his cost to better performing mill well in advance.
20. Paddy action Plan, which includes list of agency wise PPCs, minimum facilities at PPCs, training, infrastructure, appointment of paddy and gunny transport contractors, transport arrangements, positioning of gunnies, tagging of mills, allotment of paddy, identification of storage space, appointment of Mill wise Joint custodian officers, agreement with procuring agencies, Rice Millers and District Rice Millers Association, shall be completed at the earliest.
21. To explore the possibility of integrating the Paddy OPMS application with 'Paddy cultivation details of Kharif 2021 capture by AEOs' for verification of paddy procured farmer details, "to avoid the middlemen and other state paddy, the poor farmers who are unable to produce the Pattadar Passbook, viz., Tenant Farmers, Occupants of Forest Land (Tribals), Government Lands, lands cultivated by the legal heirs of deceased pattadar, etc., shall submit a certification of paddy cultivation with the extent of paddy cultivated duly recommended by the Chairman of Village *Rythu Bandhu Samithi* and certified by the AEO which shall be taken into consideration for procuring paddy. However when such paddy is more than 50 qtls, it should be verified by the AO concerned". The certifying AEO or A.O are responsible for the truth in the certificate

22. **Collr(CS) shall ensure to allot paddy to only those mills who are having blending machines for delivery of fortified Raw/Boiled rice to FCI/CSC and to the Mills who will assure to install blending machines by the time they need to deliver CMR**
23. The DCSOs and DMs under the guidance of the Collectors(CS) shall ensure that the deliveries of custom milled rice for the paddy issued to the rice miller @ 67% for raw rice and 68% for boiled rice is completed within the stipulated time, to the respective agency i.e, FCI / CSC as the case may be. **The millers shall deliver corresponding quality of regular rice to the quantity of FRK supplied and blended. In case of FRK Rice of Custom Milled Fortified Rice as CMR, the weight of the FRK supplied to the miller is to be accounted for by miller as FRK is over and above the stipulated out turn ratio.**
24. The Collectors(CS), shall fix uniform hamali charges in the entire district by conducting meeting with the hamali Unions, Secretaries of AMCs and Procuring Agencies. The Handling charges should include weighment, stitching, stacking and loading at PPCs. The proceeding may be sent to VC & Managing Director, TSCSCL for consolidation and fixing uniform rate to the State.
25. The Collectors(CS), shall provide necessary guidance to the DCSOs / DMs, CSC wherever needed for realizing the Custom Milled Rice from the rice millers and keeping the paddy stocks in countable position by the millers for proper verification of paddy stocks by inspecting officials.
26. It shall be ensured that no PPCs shall purchase paddy of other States. A strict vigil shall be kept at all the PPCs. The enforcement wing shall conduct surprise inspections of the Inter State Boarder Check Posts and PPCs.
27. The Collectors(CS) shall form the PPCs into clusters consisting of 5 to 8 PPCs for proper daily monitoring & supervision by the district & divisional officers. The PPCs clusters shall be allotted among the RDOs, DCSOs and DMs, CSC. In case the PPCs are more in number in the district, some of the clusters may be allotted to other available district officers in the district viz., ADAs, DAO, DCO, DLCO, etc., as per the convenience of the district administration for effective monitoring of PPCs in the interest of the farmers. In addition to their respective cluster, the RDO shall monitor paddy procurement activities in their respective divisions. It should be ensured that MSP value to be credited in the bank account of farmer registered in OPMS. In case of other persons details are entered in OPMS, Criminal action should be initiated against PPC incharges for such lapse. The Farmer may be advised to open a bank account in his name, if there is no bank account in his name now.

In view of COVID-19, it is mandate to take definite measures to ensure that people do not gather in large numbers. All the Collectors (CS) are requested to take measures strictly as per the instructions for opening of PPCs in the villages. The PPC incharge shall arrange soaps/ Sanitizers for hand wash, ensure social distancing and wearing of masks/ cloth covering the mouth and nose of workers at PPCs.

To meet the requirements of additional PPCs, the infrastructure required that i.e. paddy cleaners, tarpaulins moisture meters etc., is to be communicated to Agricultural Marketing Department immediately for the placement of the same.

Mapping of PPCs to village is a pre-requisite to operate in PPCs in the district and to start procurement. Therefore, all the Collectors(CS) are requested to speed up mapping of PPCs to respective village / and also ensure changes of already mapped PPCs or unmapping of villages as per requirement before commencement of season without fail and daily report on "PPC to village" mapping shall be sent to PM(IT), O/o CSC, Hyderabad at the following email-id pmu_pm_cs@telangana.gov.in.

This mapping of PPC to village is a pre-requisite to operate in PPCs in the district and to start procurement. Hence it is the process of mapping of PPCs shall be completed immediately.

There is an alert / indicator available in OPMS once the mills reach 90% of their allotment limit. Therefore, the Collectors(CS) and the DCSOs are requested to make use of this facility to ensure that no excess quantity is sent to the mills from PPCs beyond the allotment limit.

- a) In case of any delay in CMR delivery by any miller, the Collector (CS) shall shift the paddy stocks to the better performing mills at the cost of defaulted miller for timely completion of CMR deliveries, well in advance to complete the CMR deliveries before the last date.
- b) Paddy movement to other districts shall be done only after meeting the saturation of movement to the mills of their own district.
- c) The sending district should ensure FAQ paddy from PPCs and receiving district shall ensure unloading and acknowledgment by Millers immediately.
 - i) All the Collectors (CS), shall ensure the Mapping of PPCs to Rice mills and all the purchases should be done through OPMS only after completion of mapping of Villages. No PPCs shall be established at District Headquarters and Agriculture Market Yards to avoid large gatherings. The number of PPCs to be started is to be decided by the District Collector depending on their requirements, strictly as per the availability of basic infrastructure and to the minimum number for efficient supervision to ensure FAQ paddy.
 - ii) All the Collectors (CS) shall ensure the availability of adequate no. of vehicles at PPCs for shifting of paddy to the Rice Mills immediately on the same day itself and to ensure unloading of paddy at Rice mills immediately after receipt of paddy at the mills, so as to ensure timely movement of paddy from PPCs to Rice Mills. Regular monitoring is required for timely unloading of paddy by the recipient mill so that transportation of procured paddy is not affected adversely.
 - iii) Wide publicity shall be given in all the villages regarding the details of opening date of PPCs.
 - iv) All the Collectors (CS) shall ensure that tokens are distributed to the farmers duly indicating the Date & Time for visiting the PPCs for unloading the paddy and also get the samples tested as per FAQ norms. Strict enforcement of Token system and FAQ of paddy is to be ensured to avoid large gathering in view of present Covid-19 situation

- v) The Collectors (CS) are requested to ensure that, only after generation of Truck chit and after the entry of the purchase details in the Tabs paddy may be shifted to the Rice mills and ensure that, there is no gap between quantity purchased and quantity entered in OPMS.

Points to be ensured by the Collectors(CS) in view of Covid -19

1. To ensure opening of PPCs at Villages only and to avoid setting up of PPCs a district Head quarter market yards to avoid large gatherings.
2. In view of COVID-19, it is mandate to take definite measures to ensure that people do not gather in large numbers at PPCS
3. To ensure proper sanitization at PPCs
4. To take necessary measures to maintain social distance like drawing circles on the ground, keeping a notified place for parking transport vehicles, ensuring suggested place for drivers, helpers and Hamalies etc..
5. The arrival of paddy must be regulated by issuing day wise time slot coupons.
6. To ensure that sufficient number of sanitizers /soap and water are available at all PPCs
7. To ensure that every person in the PPC wears mask including all the staff, farmers, hamalies, drivers, helpers, visitors etc.

Superintendent of Police / Commissioner of Police:

The Superintendent of Police / Commissioner of Police having inter-state border, shall post inter-state border check points jointly with Agriculture official to prevent transportation of paddy of other states to PPCs located in Telangana State depriving the interest on Telangana State paddy growing farmers particularly during peak paddy procurement season **from 2nd week of October, 2022 to end of December, 2022**. The police also to inspect the PPCs on any tip of information about procurement of other state paddy or any other irregularity. However, the paddy transportation from other States to mills / traders in Telangana State, but not to PPCs with valid documents need not be interfered. The District Agriculture Officer shall depute the Agriculture official to the team of Police for this purpose.

District Civil Supply Officers:

1. To assist the Collectors(CS) in all aspects and conduct regular meetings with the District Procurement Committee.
2. Tagging of rice mills and appointment of DT(CS) as Joint Custodian officers with prior approval of Collector(CS) to ensure that paddy is not diverted from Rice Mill and undertake immediate custom milling of paddy.
3. Tagging of rice mills shall be done in a systematic way by ensuring that the nearest rice mill falling in the range of 0-8 Kms is given preference first. The capacity of the rice mill and previous performance of the rice mill in delivery of custom milled rice shall also be taken as criteria in tagging of mills.
4. The District Civil Supply Officer shall supervise the entire process of MSP operations right from the purchases of paddy to till it reaches the rice mills.

5. To monitor the delivery of Custom Milled Rice on day to day basis and to conduct meetings with the enforcement Officials for expediting the delivery of custom milled rice to the CSC / FCI. Daily monitoring of mill wise percentage of CMR deliveries can be done through **<http://ppscmr.telangana.gov.in/View/Reports/CMRDeliveryReport.aspx>** (with respective district wise OPMS CMR application user id and passwords already given to DCSOs and DMs) and the mills which are under performance in delivery of CMR must be followed up constantly and to take action for shifting of paddy from slow/ non performing mills to others so as to complete CMR deliveries well in advance.
6. **To monitor mill wise delivery of Custom Milled Rice on day to day basis and to conduct meetings with the enforcement Officials for expediting the delivery of custom milled rice to the CSC / FCI. Daily monitoring of mill wise percentage of CMR deliveries can be done through OPMS and the mills which are under performance in delivery of CMR must be followed up constantly and to take action for shifting of paddy from slow/ non performing mills to others so as to complete CMR deliveries well in advance and it is the responsibility of the District Administration to complete the CMR deliveries within stipulated time fixed by the GoI and submit report every month before 5th to CCS.**
7. To ensure that the enforcement officials conduct periodical inspection of rice mills participating in custom milling along with photographs of the paddy stocks. To ensure stacking of paddy bags in the Rice Mills in countable manner for proper verification of Stocks by the inspecting officials.
8. To conduct regular inspections at DCP Godowns (Buffer) along with the AM Technical of the CSC and ensure that no recycling of PDS rice takes place and also ensure that the raw rice is procured as per specification of GOI.
9. To coordinate with the Area Managers of F.C.I. concerned on the acceptance of custom milled Raw / Boiled rice and for providing sufficient godown space.
10. To resolve any problem at the PPCs in respect of disputes if any arised on quality of paddy with the help of AOs / AEOs who are tagged on to the PPCs. It should be ensured that, wherever the truck chits are issued by the PPCs and details of farmers are entered by the PPCS, in OPMS, the same should be accepted and entered by the concerned rice mill within (2) days positively or to be deleted from OPMS by contacting the Project Manager-IT in Head Office to avoid excess payment by the TSCSC Ltd.
11. Action shall be taken against the Rice Millers as per the orders in G.O.Ms.No.18, dated: 30.10.2015 of CA, F&CS Dept., and G.O.Ms.No.36, dated: 29.09.2016 CA, F & CS Dept., terms of agreement and who failed to deliver CMR.

District Managers of Telangana State Civil Supplies Corporation Ltd.:

1. Agreement to be entered with HODs of Paddy Procuring Agencies (PD, DRDO, DCO, GCC etc) and also with the millers before commencement of paddy purchases. **The Agreements with millers to be uploaded in OPMS in initial Stage of paddy procurement before issuing allotment to the mills.**
2. Agreement shall clearly state that shortage due to any reason shall be adjusted against the commission payable to PPC agencies and

appropriate clauses to be incorporated to cover the case of shortage exceeding the commission payable.

3. Required number of new / once used gunnies should be positioned at all the purchase centres in advance under proper acknowledgement. The reconciliation of gunnies with PPCs to be completed within (7) days of closure of PPC.
4. Payment of value of paddy at MSP shall be made online to the Bank account of the farmers only directly at the earliest. It should be ensured that all such paddy sent to the Rice mills by the PPC is entered by the miller concerned in the OPMS to avoid excess payment by the TSCSCL without fail. The value of paddy should not be paid to any other bank account other than farmer delivered paddy at PPC, if needed farmer may be advised to open a bank account and furnish the details, if he claims not having any bank account to them to avoid hypothetical transactions.
5. After allotting the paddy to the rice millers for custom milling, the District Manager, Telangana State Civil Supplies Corporation shall monitor the delivery of resultant rice by the rice millers to FCI / TSCSCL as per the consignment size specified from time to time at designated godowns on day to day basis and report the same to the concerned Collector (CS). It should be ensured to keep the balance paddy stocks in countable manner by the millers for inspection by the inspecting officials.
6. To open a District level control room under the Chairmanship of Collector(CS) and DCSO as convenor for monitoring of paddy purchases, transportation and to address farmers complaints, if any and to give wide publicity about MSP Operations through press / media and through beat of tom-tom. The DRDO, DCO, DM, DCMS, DM, GCC, District Marketing Officer/ AMC to depute an official, District Rice Millers Association representative to the control room during peak procurement season, to address the problems and issues of farmers.
7. Undertaking from District Rice Millers Association for custom milling of paddy shall be obtained. An agreement with individual rice millers shall be executed by obtaining partners' photographs, individual photos and Aadhaar. The terms and conditions of the agreement shall be strictly adhered to without any deviation. Cheques shall be taken towards the security from each miller along with agreement to protect the interest of Government / Corporation in case of default by the miller as per the present system.
8. In the agreement it shall be incorporated that the millers shall not hypothecate the paddy stocks belonging to the Government Agency for their personal/business or bank loans.
9. To take up the matter with the lead Bank Managers not to sanction any loans to the Rice millers against paddy stocks pertaining to Government /Civil Supplies Corporation. In case of sanction of loan from the banks to the Rice Millers, the bankers shall invariably obtain No-due certificate from District Manager, CSC / DCSO of the concerned district to the effect that the bank loans shall be given to the rice millers on the paddy purchased by the millers and not on CMR paddy. It shall be ensured that millers do not dispose off their movable property without the knowledge of the Collector(CS), to the extent of value of paddy held by them under CMR. This may be incorporated in the agreement.

10. As per the revised guidelines that, District Managers shall appoint Paddy and Gunny transport contractors through District Procurement committee under the Chairmanship of Collector(CS) with the approval of State Level Committee.
11. The District Manager, Telangana State Civil Supply Corporation Ltd., shall ensure that the appointed transport contractors shall deliver the paddy only from the PPCs to the tagged rice mills. He should also ensure that the paddy purchased at the PPCs shall be transported to the designated rice millers without any delay. Farm gate to rice mill transportation shall not be allowed.
12. The District Manager shall take every care for proper accounting of the paddy delivered to the rice mills for custom milling vis-a-vis custom milled rice to be received. It shall be ensured that the paddy bags are stacked in countable manner by the miller for easy verification of stocks by the inspecting officials.
13. The District Manager, Civil Supplies Corporation shall also visit PPCs randomly to monitor paddy procurement operations.
14. The District Manager shall maintain proper accounting of every transaction right from paddy purchase till acceptance of rice under CMR and any laxity on the part of any official would be viewed seriously and deterrent action will be taken against such officials.
15. The number of digits of bank account number be fixed for each bank in the application to disallow the entry of account numbers with digits less than or more than the fixed number of digits. Provision is to be made for account numbers with alphabets, numbers and special characters. It shall be ensured that the payment is made to the farmers with Aadhaar numbers who have delivered paddy at PPC only, payment in the name of bank account of the others to be dealt seriously.
16. The data base of all the farmers along with their bank accounts should be obtained and pre-populated at purchase centres and payment should be made to the account of farmer registered with Aadhaar in the OPMS but not to any other person including so called family members. If needed, the farmer may be advised to open a bank account immediately, to avoid payment to middleman and hypothetical transactions at PPCs.
17. IFSC codes of all branches of all banks in the district to be auto populated in OPMS application. The same to be acquired from RBI / SLBC.
18. The Paddy cost shall be credited to the bank account of the farmer only. The cell phone number of the farmer only to be entered
19. The District Managers of Civil Supplies Corporation should be responsible for recovery of old gunny bags from the concerned and should ensure that the gunny account is reconciled within (7) days on completion of every season duly maintaining proper separate records for every season and also to furnish the monthly status reports to the VC & MD, TSCSCL.
20. The DMs shall strictly monitor the storage space hired for storage of rice and gunnies and ensure optimum utilisation of space at any point of time. Any laxity in this regard leading to un-necessary payment of storage charges will be viewed seriously. All godowns shall be hired strictly on requirement basis with prior approval of VC and Managing Director, TSCSCL.

HODs of Procuring Agencies (IKP, PACS, DCMS, GCC, HACA, AMCs etc):

1. The PPCs shall be opened at upland areas to protect the paddy from the untimely rains. Not to open any sub centres attached to the PPCs. Preference shall be given to IKP (Women) groups for encouraging women empowerment.
2. All PPCs shall have minimum of 5 functionaries at PPCs with specific job charts to carry out all the paddy procurement transactions timely including online entries by In-charges of PPCs in OPMS software at PPC level.
3. All the PPCs are to be fully equipped with Hardware and Software for on-line entries from field level to capture real time data. Ensure availability of computer knowledge person in all PPCs.
4. The HODs of concerned procuring agencies (PD-DRDO, DCO-PACS, GCC etc.) shall purchase and provide TABs / Laptops / Desktops along with printers, power banks, paper rolls, SIMs etc., on their own as per convenience based on internet connectivity to the PPCs to be operated under their control.
5. Farmer Registration with necessary information like Land details, Aadhaar No., Bank account details, cell phone number shall be entered in OPMS software at PPCs and to ensure that paddy cost is credited to the bank account of OPMS registered farmer only, who delivered paddy at PPC.
6. Impart proper training to the proposed IKP groups / PACS / DCMS / GCC at PPC's including crisis management during unforeseen rains/hail storms.
7. To ensure availability of infrastructure like moisture meters, tarpaulins, paddy cleaners, winnowing machines and weighing scales etc. at all PPCs under their control.
8. Purchase Centres to take action to provide basic facilities like shelter, drinking water, wash room, electricity, soaps, sanitisers etc at all PPCs. In case such facilities are not provided by the groups at PPCs such facilities will be provided by the Civil Supplies Corporation Ltd and the expenditure will be deducted from the Commission bills payable to them in easy instalments.
9. The PPCs shall accept paddy conforming to FAQ specifications only at MSP from farmers directly at the PPCs only but not at farm gate. No paddy shall be purchased from middlemen, rice millers and traders. They should depute a responsible official to District level control room and also to ensure that paddy sent by the PPCs is accepted in the OPMS by the millers and any issue in this regard shall be taken to the notice of the DM, CSC / DCSO to avoid excess payment.
10. There shall be electronic queuing at the purchase centres through OPMS application (token generation). In order to ensure smooth disposal of paddy without waiting for long, it may be ensured that schedule for bringing paddy from the villages to the paddy purchase centres may be communicated well in advance. The day-wise list of farmers may be displayed on the wall / board to ensure transparency.
11. It shall be ensured that the in-charges of PPC's should not give gunnies to the farmers to fill their paddy at their field. The farmers should bring their paddy at PPC's only and fill there. If the CSC gunnies are found at the places other than PPCs, the same should be seized and the action will be initiated against the officials / in charges – involved.

- a)** It shall be ensured that the in-charge of PPC's should purchase the FAQ paddy only as per uniform specifications mentioned above and under no circumstances the Non-FAQ paddy should be purchased. If any IKP Groups / PACS / DCMS / GCC etc. purchases Non-FAQ paddy, the HODs of procuring agencies (PD-DRDO / DCO) shall suspend such group / in-charge of PPC from the procurement operations and not to pay the commission to them duly following the procedure in vogue and to send fresh group of SHGs to such centres for undertaking the paddy procurement.
- b)** The PPCs are only responsible for quality of paddy. The paddy purchased by PPCs is liable for quality check at random by technical personnel of Civil Supplies Corporation in addition to verification by AEOs / AOs at PPCs.
- c)** It shall be ensured that PPCs shall not purchase paddy of other states and strict vigil is kept at all the PPCs.
- d)** The in-charges of PPCs shall be instructed that soon after loading of stocks in the lorries the Truck chits are raised at the PPCs itself. It shall also be ensured that the records are maintained properly by the in-charges of PPCs and the same shall be checked and signed during their visits to PPCs.
- e)** The in-charges of PPCs are responsible for maintenance of accounts of paddy purchases at PPCs.
- f)** The concerned officials of procuring agencies (IKP groups/PACS/DCMS/ GCC etc.) shall visit each and every PPC under their control to avoid any malpractices and take action against groups indulging in malpractice by not permitting them in future for procurement operations. They should prevent hypothetical paddy purchases at PPCs
- g)** After acceptance, the paddy shall be moved only to the tagged rice mills with no loss of time. It shall be ensured that proper weighment & FAQ of paddy at PPCs is done to avoid complaints
- h)** from the Rice Millers about short weighment and to ensure that the paddy sent to the miller is accepted in OPMS and any deviation to be reported to DM, CSC. In case of non FAQ paddy attended by the miller, action should be taken against PPC incharge for such lapse.
- i)** The PPCs in-charges shall attend to concerned District Manager Office, CSC immediately after closing of PPCs and ensure that the reconciliation of gunnies, paddy purchases and shifting of paddy to the rice mills for custom milling is completed within in (7) days.

Assistant Civil Supply Officers / Civil Supplies Deputy Tahsildars:

- 1.** To assess the expected production of paddy in consultation with the Agricultural Officers and ensure that the Paddy Purchase Centres are opened by the IKP/ PACS/ DCMS / GCC for ensuring MSP to the farmers.
- 2.** To verify the details of farmers in the fields and to enquire about the arrangements made at PPCs.
- 3.** To maintain a register of farmers whose fields were inspected and the details of paddy sales in that field duly maintaining the farmer name, Survey Number, extent of paddy grown, quantity of paddy sold, trader/miller name, amount received, price in quintal.

4. To take the signatures of the farmer in such register. This register should be produced before District Civil Supply Officer as and when the District Civil Supply Officer visits the paddy purchase centre.
5. To bring awareness among the farmers on drying and cleaning of paddy at their respective fields so that the farmers can sell their paddy at PPCs with FAQ specification without any delay.
6. The system of millers representatives to acknowledge the quantity and quality of paddy at PPCs may be continued. In the absence of the millers' representative, the validation officer shall certify the transaction at paddy purchase center.
7. The Asst. Civil Supply Officers / Deputy Tahsildar(CS) shall supervise the entire MSP operations in the districts and to ensure that proper functioning of PPCs and movement of paddy to the respective tagged on Rice millers and proper delivery of CMR by the Rice millers in the district.
8. The Civil Supplies Deputy Tahsildars or any other officers desired by the District Collector shall be kept as Joint Custodian of the paddy stocks sent to the designated rice mills in their jurisdiction.
9. To verify Form "A2" Registers in the rice mills and to sign on these Registers on weekly basis.
10. They shall ensure that the rice millers deliver the resultant custom milled rice within (15) days from the date of receipt of paddy without fail. Daily CMR deliveries as per the Milling Capacity of millers to be ensured.
11. They shall ensure that the rice millers maintain a separate register for the account of receipts and delivery of CMR viz; Form "A2" Register.
12. They shall inspect their respective rice mills on weekly basis and to check receipt of Paddy and delivery of CMR by conducting physical verification **along with A.M(Technical)** with reference to the register maintained along with photograph of stocks. **They have to submit report to the Collector(CS) about paddy available for every (15) days.** If any shortage of CMR in stocks of paddy is noticed, the same shall be reported to the Collector(CS), for taking stringent action against the rice millers.
13. They shall ensure that the paddy purchased at PPCs on MSP is of FAQ standards. If any inferior quality of paddy or with high moisture content is purchased at PPCs, it shall be reported to Collector(CS) / HODs of Procuring Agencies/ District Manager, CSC, as the case may be for taking action against the in-charges of PPCs.
14. They shall ensure that there should not be any complaint regarding short weighment at the PPCs and also to ensure proper maintenance of accounts at PPCs including raising Truck chits at PPCs itself and to prevent hypothetical paddy purchases.
15. If the gunnies of TSCSCL are found at places other than PPCs, they should be seized and reported the same to the Collector(CS).
16. Any deviation in the process of MSP operations right from paddy procurement at PPCs till unloading of paddy at respective rice mills, should be brought to the notice of the Collector(CS), District Civil Supply Officer.

Assistant Director, Marketing Department:

The Asst. Director, Marketing Department shall arrange the following;

1. To arrange publicity material like printing of pamphlets and preparing of banners in the local language so that the farmer could easily identify the location of the paddy purchase centres in their village.

2. To arrange infrastructure / equipments viz., paddy cleaners, Tarpaulins, Winnowing machines, Moisture meters, Electronic Weighing machines, sieves etc required for paddy purchases at PPCs in coordination with HODs of procuring agencies. He should also ensure that the records of infrastructure provided are accounted for properly. He should also arrange for repairing, maintaining of the infrastructure equipment like paddy cleaners, moisture meters, winnowing machines, etc., are attended on priority.
3. To provide godown space at AMCs to the Telangana State Civil Supplies Corporation Ltd for storage of rice as and when requested by CSC with dunnage material and other infrastructure.

District Agriculture Officer:

1. The District Agriculture Officer shall tag the PPCs to concerned nearby AEOs to ensure procurement of FAQ paddy at PPCs and shall be monitored by the AO / ADA concerned.
2. They should resolve the issues relating to FAQ norms of paddy at PPCs as per the uniform specifications of paddy and to guide PPC incharges
3. They should also streamline the arrivals of paddy at PPCs by sensitising the farmers in the feeder villagers of PPCs to mitigate the overcrowding and congestion problem to farmers at PPCs.
4. To ensure issuance of paddy cultivation certificates to poor farmers who are not able to produce the passbooks viz; tenant farmers, occupants of forest and government lands, pattedar expired legal heirs, produced paddy by the AEO, based on the recommendations of village rythu samanvaya samithi upto 50 qtls paddy. If paddy is more than 50 qtls brought by the farmer, it is to be verified by Agriculture Officer concerned.
5. An Agriculture Official to be deputed to interstate borders check point by the Police to prevent other State Paddy to the PPCs.

Assistant Controller of Legal Metrology Department:

The Asst. Controller, Legal Metrology, shall visit all paddy purchasing centers and test the moisture meters and weighing machines for ensuring proper weighment of paddy.

Responsibilities of Tagged on Rice Millers and President State/District Rice Millers Association:

1. The individual Rice Millers and the District President of the Rice Millers Association shall enter into Agreement with the DM, Telangana State Civil Supplies Corporation Ltd.
2. The Rice Millers shall maintain separate Form "A2" Register for the accounts of custom milling paddy received and delivery of CMR to the FCI / TSCSCL, within (15) days from the date of receipt of paddy stocks without fail. If any rice millers who divert paddy stocks delivered for custom milling or indulge in purchasing raw rice of PDS clandestinely and attempting to deliver under CMR category shall be blacklisted and action shall also be initiated against the concerned as per the Telangana Rice (Custom Milling) Order, 2015 and also under criminal laws. This shall be included in the agreement.
3. The role of President, State / District Rice Millers Associations, will be vital and they shall ensure that the millers deliver custom milled rice without any delay.
4. The Rice Millers should report about receipt of custom milling paddy and delivery of CMR to the Civil Supplies Deputy Tahsildar from time to time.
5. The President of the Association shall co-ordinate with the rice millers and District Administration in speedy delivery of Custom Milling rice

to the FCI, as the paddy is purchased by the Government with the funds taken on loan from the Banks. Any delay in delivery of CMR will lead to huge burden on the Government exchequer by way of paying interest to the banks.

6. The President of the Association shall ensure that the rice millers deliver CMR as per the schedule fixed by the Commissioner of Civil Supplies.
7. If there is any short weightment in the consignment of paddy and high content of moisture and inferior quality of paddy, the same shall be reported to the Collector(CS) / HODs of Procuring Agencies / District Manager, CSC, as the case may be, and get it rectified immediately. It shall be ensured that at later stage no miller shall try to claim that they have received inferior paddy or paddy with high moisture.
8. Custom milled raw rice shall be delivered at the godowns notified by the Civil Supplies Corporation. Similarly custom milled Boiled / Raw rice shall be delivered to FCI at the notified godowns in the specific consignment size.
9. The Rice Millers shall enter details of paddy receipts, delivery of raw / boiled rice in OPMS application immediately within a day without any delay. Any issue to be taken to the notice of DCSO / DM, CSC to resolve it to avoid excess payment.
10. Gunny account should be reconciled within (45) days on completion of every season.
11. The State/District Rice Millers Association shall advise the mills to keep the paddy stocks in a countable manner for conduct of physical verification by the inspecting officials.
12. The State Association shall send the details of District Association to the respective Collectors(CS), for giving the guarantee to the paddy by the District Rice Millers Association to the mills to the Collector (CS) / District Manager concerned for completing the agreement formalities. In case of others to furnish the required bank guarantee.

Central Monitoring Cell (CMC):

Central Monitoring Cell shall be constituted in the Office of Commissioner Civil Supplies, Headed by the Consultant. The DC(Proc), **GM(Proc)**, GM(Mktg), PM(IT) and nominees from SERP(IKP), Commissioner, Cooperation, Director of Marketing shall be the members. The AC(Proc), AC(IT), PM(IT), shall assist the CMC. The DMs, CSC and DCSOs shall contact the CMC for addressing their issues. The PM(IT) shall furnish the daily alerts to the Central Monitoring Cell.

V. ANIL KUMAR
EX.OFFICIO SECRETARY TO GOVERNMENT